# Symposium Registration 2019

Please register in advance of the Symposium by completing this form noting the differing rates for Early bird, Standard, and Late registration**.** We can only accept registrations accompanied by full payment.

## Personal Details

Title (Prof./Dr/Mr/Mrs/Ms/Miss/other): First Name:

Surname: Position/Job Title:

Organisation: Email:

Address:

City: Postcode: Country:

Tel.: Emergency Tel contact:

*Before completing this form please refer to the Symposium website for the Registration options,*

*including Early bird, Standard, and Last minute registration*

**Payment Due**

|  |  |  |  |
| --- | --- | --- | --- |
| Registration Type*e.g. Full Reg Presenter/Early bird* | Rate*e.g. £200* | Participants*e.g. 1* | Total*e.g. £200* |
|  |  |  |  |

Pay your registration fee using the PayPal link on the conference website registration page or to the Symposium bank account (address below), by bank transfer or cheque. Payment must be in GB Pounds (£). All bank charges for remittances are to be borne by the participant; failure to pay any bank charges will result in an incomplete registration if such charges are deducted from the registration fee. As already indicated, registration is not complete until full payment has been received. Upon receipt of payment, we will email you a receipted invoice, which is also your confirmation of registration.

You may pay by one of the following options. Please tick the relevant box.

**** I am paying by PayPal

**** I am paying by bank transfer. **Please use the following reference on the transfer:** LASTNAME- FIRSTNAME – SYMP CR-SD 2019

**** I enclose a cheque (GP Pounds Sterling) made payable to **Symposium CR-SD.** Please include your full name and institution on your remittance advice.

Symposium bank account

HSBC Bank
Address: 20 Eastcheap, London, EC3M1NL, UK
sort code: 40-02-31 **|** Account holder: Symposium CR-SD **|** Account number: 11480715
IBAN no: GB22MIDL40023111480715 **|** SWIFT code: MIDLGB22

Cancellation
If you are unable to attend the Symposium, and are unable to transfer your registration to another person, you may request (by email) a refund of your Symposium registration fee. Cancellations will be accepted until

January 31st 2019, with a refund of all fees except for an administration fee of £50. No refunds will be made for cancellations received after this date.

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |
| --- |
| **Special Dietary Requirements:**  |

|  |
| --- |
| **Name as you would like it to appear on your Certificate of Participation:**  |

If paying by cheque please return this form with your payment to:

Symposium Secretariat, International Symposium on Corporate Responsibility & Sustainable Development

Magnolia Lodge, Middleton Road, Camberley, Surrey, GU15 3TU, UK

**Please note that programme updates and all other information pertaining to the Symposium are available on the Symposium website: http://www.cr-sd.org/symposium**